



General Meeting Minutes October 6, 2022

1. Call to Order

President Sharp called the Pierce County Fire Chiefs Association meeting to order at 9:00 a.m. remotely via Zoom and in person at South Sound 911 located at 3580 Pacific Ave, Tacoma. According to the Zoom attendee list (17) and sign in sheet (9), there were a total of 26 people in attendance. President Sharp welcomed everyone and thanked them for attending. Thanked South Sound for hosting the meeting.

2. Approval of Minutes

President Sharp asked if there was any opposition or changes to the minutes. There being none, the September 1, 2022 meeting minutes were approved as presented. Chief Gibson moved Chief Swinhart seconded. MOTION CARRIED.

3. Treasurer's Report – Denise Ross

The Treasurer's Report was presented, see attached copy on the back side of the agenda. President Sharp asked if there was any opposition to the Treasurer's Report as presented. There being none, Chief Gibson moved and Chief Swinhart seconded to approve the Treasurer's Report as presented. MOTION CARRIED.

4. Correspondence

Nothing at this time.

5. Guest Speaker – N/A

Opted to not have a speaker this month.

6. Unfinished Business

By-Laws Update – President Sharp requested to move to the bottom of the agency reports.

7. New Business - None

AFFILIATE AGENCY REPORTS

8. South Sound 911 – Debbie Grady

988 deployment discussion. Beacon Health is the overall service organization to deliver 988 services. Volunteers of America are volunteers, Crisis Connections, and MultiCare are agencies who are a part of the Beacon Health services. SS911 is working with Beacon Health to coordinate calls to 988 so they can come through SS911 and work together for options available to handle these calls. Great resource and help for chronic callers. Call type calls can be transferred to Crisis center. Able to get location and date of service. Initial step while waiting to locate the caller. Interaction can be shared and co respond to work with

districts on the paths forward. Meetings are occurring with City and Chiefs and these entities to work together.

Working with Kitsap Fire to combine the two CAD systems. CAD provider is slow to get back to SS911 who are willing to work with them to coordinate this work. Scope has been received from Hexagon and what work it will take to complete this for use. No time frame yet but work is being done.

Chair Door has been conducting outreaches to Councils and Board for presentations. Well received and hope to have half of them done by November. Benefit to organizations is to give them information regarding SS911 and what options they have.

2023 budget passed. Board recommends not applying any inflationary costs to allocations. Was able to keep budget allocations to 2021-22 rates.

9. Department of Emergency Management – Jody Ferguson

Radio communications – Close to completing project on County City building. Single system project is underway. Number of workshops complete. Project team will have framework to talk about finance and governance. Motorola is working a scope of what system will look like and cost.

Emergency management has closed last COVID response program. 30-day surge of a variety of PPE is still available.

Selected a new program Management coordinator, John Holdsworth – Was with Snohomish County EM. Very talented and regarded. Comes on Board with lots of experience. Will lead catastrophic housing management.

Working on planning efforts and getting reacquainted with different programs. Refreshing the EOC. Submitted a grant application to complete a Community Wildfire plan. Hopeful to get grant for opportunities for WUI projects.

Lots of training with school resource offices. Lots of school districts involved with many aspects of school. Busy with planning for high profile trials which are upcoming.

Two of six Covid after action workshops are complete.

Washington task force 1 was deployed for the White IST to Puerto Rico and transferred to Florida. Trucks were ready for the task force but were never called. New equipment has been received to work in hard hit areas.

10. Pierce County EMS – Norma Pancake

Not present.

11. Fire Marshal – Ken Rice

Made an offer to get a fourth deputy fire marshal.

Joining the regional fire marshals food truck permitting program. Looking to get everyone cleared for inspections.

Recruiting for the assistant fire marshal position.

Burn ban is still a moving target. Waiting for more rain.

In building radio coverage permitting is being researched. Will work with agencies to come out and do site testing as part of permitting process. This will better the coverage.

Chief King at East Pierce would like to reach out regarding the food truck inspection program. Will Contact Ken Rice separately.

12. State Chiefs – Jim Sharp

No report at this time.

13. Puget Sound Clean Air Agency – Rick Hess

Not present.

14. PC Fire Commissioners Association – Dan Rankin

Reported there was no meeting in October. Next meeting is November 17th. Will have election of new officers.

15. Department of Natural Resources – Nancy Barker

Not present.

16. Tacoma-Pierce County Chaplaincy – Ben Harris

Not present.

17. Bates Technical College – Tiffany Williams

Not present.

Unfinished Business

By-Laws Update – President Sharp

President Sharp briefed the group on the changes that were needed to the by-Laws. To amend the By-Laws requires changes to be reported at a meeting. Today's meeting will share those changes and vote will be at November Meeting. January meeting will kick off with the new format. President Sharp reviewed the changes and went through each Article and change line by line. Chief Gibson commented, by adding these changes gives committees better direction and streamlines the organization. Better mission in the By-Laws. More resources to get the work done. Chief Doan thanked President Sharp for his hard work. Nice to see the changes and a focus on the work plan. Great priority and leadership on these changes and supports all these changes. Chief Martin commented on the qualifications for Board positions. Reviewed the qualifications and who is qualified to serve each position. Is there a process for removing an officer? President Sharp reviewed that process. Chiefs reviewed and discussed the process and what the plans would be. Comments discussed. President Sharp will have Denise send out a clean copy of the By-laws. Discussion and comments will be reviewed and President Sharp will research items discussed. He will take back the item of qualifications to the new executive Board to address if an update is needed. Will vote at next meeting. Each department has four votes.

NON SCHEDULED DIVISION REPORTS - Overview:

18. EMS – Jesse Fox by Ryan McGrady

Chief McGrady reported that the MSOs are having discussions on NCI Plan and finalizing it. OTEP training and EMS training. Discussion on Paramedic training. Lots of questions regarding EMS.

19.A. Metro Training – Tom Mason

Not present.

19.B. Training – TEW Training/Exercise – Tom Mason/Gary McVay

Not present.

19.C. Training – TEW Equipment –

Not present.

20. Fire and Life Safety – Chuck King

Great networking with sharing information. Information regarding fire department connections in Auburn and Kent were stolen. Reporting that the person is still out there and this person needs to be stopped. Any questions let him know.

21. Logistics – Steve Richards

Not present.

22. Operations – Michael Boltz

Not much to report. Working on the Training Consortium. Meeting regularly as an operational group. WPFR, CPFR, EPFR, Graham, and Orting. Trying to see what this will look like and what work is to be done. Working with Life Scan to make available as a group or region. Life Scan is out of Florida and does FF fit for duty and wellness exams. Excited to bring to the area.

23. Volunteer Services – Eric Skogen

Not present.

COMMITTEE REPORTS - Overview:

24. UASI Committee – Gil Barthe

Not present.

25. Emergency Management Committee – Zane Gibson / Dustin Morrow

One Rogue 6 deployment. Requests in from other organizations to use this strike team. Some issues that need to be taken care of with agreements or ILAs. Nice to get out and get some activity. Chief Gibson felt like deployment was a success

26. Banquet/Awards Committee – Norm Fiacchi

President Sharp updated stating the banquet is at the Tacoma Golf and Country Club. Will be in place of the December 1st meeting in the evening. Officers are sworn in. Open to all Fire Chiefs and Commissioners. Spouse and/or significant others are invited. Price is not set yet. Details will be coming out soon. Great to talk about accomplishments. Awards will

be given out. Denise will be sending out information regarding the Dan Packer award. Good food, good fellowship.

27. Nominations Committee – Gibson / Parkinson

Not reported.

28. Audit Committee – Fiacchi / Morrow - DORMANT

29. CISM COMMITTEE – - DORMANT

30. Technology Committee – Dustin Morrow

Not present.

31. Good of the Order

Nothing. President Sharp commented to EPFR, who recently had a member pass away. Please let PCFCA know if there is anything they need in this time of loss.

32. Adjournment

There being no further business, it was moved and seconded to adjourn the meeting. The meeting adjourned at 10:18 a.m.

Submitted by:

Tammy Lamb, Fill in Recording Secretary

2022 Meeting Schedule:

Jan 6, 2022 – General – Remotely via Zoom

Feb 3, 2022 – Business – Remotely via Zoom

Mar 3, 2022 – General – Remotely via Zoom

Apr 7, 2022 – Business – Hybrid – in person @ SS911 and remotely via Zoom

May 5, 2022 – General – Hybrid – in person @ SS911 and remotely via Zoom

Jun 2, 2022 – Business – Hybrid – in person @ SS911 and remotely via Zoom

Jul 7, 2022 – NO MEETING

Aug 4, 2022 – NO MEETING

Aug ?, 2022 – Joint Meeting with Police Chiefs - TBD

Sep 1, 2022 – Business – Hybrid – in person @ SS911 and remotely via Zoom

Oct 6, 2022 – General – Hybrid – in person @ SS911 and remotely via Zoom

Nov 3, 2022 – Business – Hybrid – in person @ SS911 and remotely via Zoom

Dec 1, 2022 – NO MEETING – AWARDS CEREMONY

Denise Ross

From: Jim Sharp <Jim.Sharp@westpierce.org>
Sent: Thursday, September 29, 2022 2:35 PM
To: Denise Ross
Cc: Tammy Lamb
Subject: By-Law Amendments
Attachments: By Laws PCFCA DRAFT (2022) (clean draft).pdf; By Laws PCFCA DRAFT (2022) (redline draft).pdf

Denise,

Can you forward this to the PCFCA group? Thanks.

If you are not a chief officer within the PCFCA, feel free to delete this e-mail. For the rest of you, attached you will find drafts of the proposed by-law changes. There are two copies; a redline copy that shows all of the changes and a clean version that only highlights new language. These by-law changes were developed by the E-board through input received from the five bugle chiefs. At our last meeting, the five bugles did a final review and made some last minute tweaks. These by-law changes will be reviewed at next week's meeting and voted on at the November meeting.

Jim Sharp
Fire Chief
West Pierce Fire & Rescue
253-983-4543
jim.sharp@westpierce.org



Respond Efficiently · Execute Flawlessly · BE NICE!

PIERCE COUNTY FIRE CHIEFS' ASSOCIATION BY-LAWS

ARTICLE I: NAME

This Association shall be known as the Pierce County Fire Chiefs' Association.

ARTICLE II: MEMBERSHIP

1. The membership of this Association shall consist of all **Fire Chiefs or Chief Administrative Officers** of a **municipal, fire district, fire authority, State, or Federal** fire department **which provides** fire and/or emergency services **within** Pierce County.

ARTICLE III: OBJECTIVES

1. **Provide influence and direction to those things that impact the fire service in Pierce County.**

ARTICLE IV: OFFICERS

1. The officers of this Association shall be: President, Vice-President, Recording Secretary/Treasurer, Trustee 1 and 2. These officers shall also be known as the Executive Board.
2. All officers shall assume their official duties January 1 of each calendar year.

ARTICLE V: DUTIES OF OFFICERS

1. **PRESIDENT:** It shall be the duty of the President of the Association to preside over meetings of the Association, to sign all orders duly granted by the Association and Executive Board, and to perform such other duties as are ordinarily performed by a presiding officer, or as may be required by the Association.
2. **VICE-PRESIDENT:** It shall be the duty of the Vice-President to perform the duties of the President in his absence or inability to serve and to serve and assist the President whenever required. The Vice-President will arrange the meeting speakers/programs.
3. **TRUSTEE:** Shall serve on the Executive Board and perform **an annual audit of the Association and other** duties as assigned by the President.

4. **RECORDING SECRETARY/TREASURER:** The Recording Secretary/Treasurer is a position appointed by the Executive Board and receives a monthly salary commensurate with the responsibilities as deemed appropriate by the Executive Board and documented in a Personal Services Contract. The position is responsible for: keeping the minutes of the Association meetings, receiving all correspondence, maintaining all documents for the Association, including membership database, maintaining the website, receiving all monies due the Association, keeping a complete account of the same, and producing a detailed reports for Association meetings and at the request of the Executive Board.

ARTICLE VI: EXECUTIVE BOARD

1. The Executive Board shall consist of the President, Vice-President, Trustees, and Recording Secretary/Treasurer.
2. The Executive Board shall meet at the call of the President or upon written petition of any three (3) Executive Board members. The Board shall conduct all the business of the Association during the interim between meetings, and submit a report of activities to the members of the Association.
3. Any member of the Executive Board failing to attend two (2) successive meetings of the Board during any year, without an excuse acceptable to the Board, **may** be disqualified and that office declared vacant.
4. The Executive Board shall adopt an annual budget and present it to the membership for approval at the November meeting.
5. **The Executive Board shall adopt an annual work plan with a list of priorities for the upcoming year, and present it to the membership for approval at the November meeting.**

ARTICLE VII: NOMINATIONS AND ELECTIONS

1. The election of Officers shall be held in November of each year. Those elected shall be known as the Executive Board Elect until they take office.
2. **At the regular** September meeting, the President shall **open nominations. Nominations shall be closed at the regular meeting in November.**
3. Any active member in good standing shall be entitled to one vote, as defined in Article II: Membership.
4. The President, Vice-President, and Trustees shall be elected for a one-year term by a majority of all active members present and voting. They shall meet the membership requirements of Article II: Membership.

ARTICLE VIII: VACANCY

1. In the case of a vacancy in the office of President, the Vice-President shall succeed to the office. In the case of a vacancy in the office of Vice- President or Trustee, the vacancy shall be filled by a majority vote of the Executive Board to serve the unexpired term.

ARTICLE IX: MEETINGS

1. The Association's meetings shall be held on the first Thursday of each month. If a conflict exists with this day, the President shall reschedule or cancel the meeting. Meetings shall be conducted during the day. The annual meeting (banquet) shall be held in December and conducted in the evening.
2. The location and platform (in-person, virtual, telephone, etc.) of the meetings will be determined by the President. Members attending via electronic platforms allowing for spoken communication between members (virtual, conference telephone call, etc.) approved in advance by the President are considered to be in attendance and present.
3. The President has the authority to call special meetings of the Association as necessary.

ARTICLE X: COMMITTEES AND WORK GROUPS

1. The Association shall have the following standing committees:
 - A. **Audit Committee:** The Trustees shall review the finances of the Association on an annual basis and provide a report of their findings and any recommended changes to the members no later than the regular meeting in February. If needed, the Trustees may obtain professional assistance in competing the annual audit.
 - B. **Deployment Committee:** The President will appoint a County Resource Coordinator that will be responsible to work with Coordinators from within Zone 6 and Zone 8 of the South Puget Sound Region. This standing committee is responsible to facilitate all aspects of the South Puget Sound Region Fire Defense Plan for Pierce County, maintain the Pierce County Fire Resource Management Plan, and keep the Pierce County Fire Agencies compliant with RCW 43.43.963 - *State Fire Service Mobilization*.
2. The President, Executive Board, or membership may adopt any ad hoc work group as deemed necessary. All work groups shall be provided with clearly defined objectives and a timeline for completion.

ARTICLE XI: DUES

1. Changes in the annual dues to this Association shall be determined at a regular meeting of this Association, by a majority vote of members present from the Association. Notice of proposed change shall be given, in writing, to the membership thirty (30) days prior

to the regularly scheduled meeting. For dues schedule, see Appendix A.

2. The Initial Dues Invoice / Notice will be mailed, **at the beginning of the year**. A reminder will be sent out **via email every quarter to those who have not yet paid their Annual Dues**.

ARTICLE XII: VOTING

1. **Members who are up to date on their dues payments shall be considered to be in good standing.**
2. All active members **in good standing** in attendance at any regular or special meeting of this Association shall be entitled to one vote.
3. Only active members in good standing are eligible to place a motion on the floor for a vote.
4. Voting shall be by voice acclamation, but any member can request a roll call vote and a count of the members present.

ARTICLE XIII: PROCEDURE AND PRACTICE

1. The Recording Secretary/Treasurer of the Association shall process all checks. All checks require two valid signatures. The checks will be signed by the Recording Secretary/Treasurer and any one (1) of the Executive Board Members. The Recording Secretary/Treasurer will make the final disbursement. Checks for Recording Secretary/Treasurer's monthly salary, **or any other personal reimbursement**, will not be signed by the Recording Secretary/Treasurer.
2. **Any disbursements over \$1,000 must be approved by either the Executive Board or the Association during a regular meeting.**

ARTICLE XIV: AMENDMENTS

1. This Association shall have the full power at any regular meeting to alter, amend, and revise these By-Laws. Changes to the By-Laws must be written and presented at a regular business meeting and published in the Associations minutes before voting. Proposed changes to the By-Laws must be published and distributed fifteen (15) days in advance of the next regular meeting. Any changes to these By-Laws requires a two-thirds affirmative majority vote of the members present. The results of each vote shall be entered in the minutes.

ARTICLE XV: RULES OF ORDER

1. Robert's Rules of Order shall govern this Association in the conduct of business unless otherwise specifically stated in the By-Laws.

APPENDIX A

Dues Schedule

Approved at April 4, 2019 meeting
Dues change effective January 1, 2020

Assessed Valuation of Department's Service Area (in dollars)	Dues
Under 500 million	\$ 100.00
500 million to 1 billion	\$ 250.00
1 billion to 5 billion	\$ 500.00
5 billion to 10 billion	\$ 1,000.00
Over 10 billion	\$ 1,500.00

PIERCE COUNTY FIRE CHIEFS' ASSOCIATION BY-LAWS

ARTICLE I: NAME

This Association shall be known as the Pierce County Fire Chiefs' Association.

ARTICLE II: MEMBERSHIP

1. The membership of this Association shall consist of ~~active, life, retired, associate, and honorary members, as defined below:~~

- A. ~~Active Members: shall mean all Fire Chiefs or chief administrative officers~~Chief Administrative Officers ~~of a municipal, fire district, fire authority, State, or Federal fire departments with dues paid, departments of State and Pierce County, Fire Marshal, Industrial and Military Fire Departments, and all governmental agencies that are~~which provides ~~fire and/or emergency services oriented in~~within Pierce County.

~~NOTE: A chief administrative officer is defined as one that holds the rank of Chief, Deputy Chief, Assistant Chief, Battalion Chief, Fire Marshal, Communications Director, or such other title designations as may be used in various fire departments, but shall be restricted to those people who are performing administrative duties.~~

- B. ~~Life Members: shall include the Past President of the Association as well as any other individuals so designated by the Executive Board. They shall pay dues until retirement from the fire service.~~
- C. ~~Retired Members: shall be those who have been active members of this Association at the time of their retirement. They shall be non-voting members, nor be eligible to hold an elective office. Retired members shall not pay dues.~~
- D. ~~Associate Members: shall include any person who is a member of a Pierce County fire department/district or Affiliate Agency currently paying dues. Associate Members shall be non-voting, unless qualified for active membership in this Association under Section A of this Article.~~

~~Affiliate Agencies shall be defined as those governmental or non-profit agencies/organizations that are actively involved in the delivery and/or support of fire and emergency services and whose activities support the Mission and Vision of the Association.~~

~~Affiliate Agencies may apply to be an Associate member, to be approved by the Executive Board.~~

- E. ~~**Honorary Members:** shall include any person who has performed an outstanding public service, who may be elected to an honorary membership by a two-thirds majority vote of the members present at any regularly scheduled meeting. Honorary members shall be non-voting members and not pay dues.~~

ARTICLE III: OBJECTIVES

Provide influence and direction to those things that impact the fire service in Pierce County.

~~The objectives of this Association shall be:~~

- ~~1. The promotion of fire prevention by legislation and education of both the fire service and the general public.~~
- ~~2. The advancement of fire suppression through education and such other means as may be available.~~
- ~~3. To promote, through research and development, better firefighting equipment for the suppression of fire.~~
- ~~4. To cultivate a closer fraternal fellowship between the several branches of the fire service throughout Pierce County.~~
- ~~5. To make available technical information and guidance to the members of this Association.~~
- ~~6. To promote advancement of Emergency Medical Services through education, research and training.~~
- ~~7. To promote consolidated purchases, operations, training, and other cost-effective objectives.~~
- ~~8. To promote safety, education, development, and training in all other aspects of emergency operations and responses that the fire service may be involved in.~~

ARTICLE IV: OFFICERS

1. The officers of this Association shall be: President, Vice-President, Recording Secretary/Treasurer, ~~Immediate Past President,~~ Trustee 1 and 2 and 3. These officers shall also be known as the Executive Board.
2. ~~A Trustee 4 may be appointed at the discretion of the Executive Board to fill a vacancy of the Immediate Past President (See Article IX, Section 2.) Trustee 4 will only be filled when the Immediate Past President position is vacant.~~
3. All officers shall assume their official duties January 1 of each calendar year.

ARTICLE V: DUTIES OF OFFICERS

1. **PRESIDENT:** It shall be the duty of the President of the Association to preside over meetings of the Association, to sign all orders duly granted by the Association and Executive Board, and to perform such other duties as are ordinarily performed by a presiding officer, or as may be required by the Association.
2. **VICE-PRESIDENT:** It shall be the duty of the Vice-President to perform the duties of the President in his absence or inability to serve and to serve and assist the President whenever required. The Vice-President will arrange the meeting speakers/programs.
3. ~~**IMMEDIATE PAST PRESIDENT:** Shall serve on the Executive Board and perform duties as assigned by the President.~~
4. **TRUSTEE:** Shall serve on the Executive Board and perform an annual audit of the Association and other duties as assigned by the President.
5. **RECORDING SECRETARY/TREASURER:** The Recording Secretary/Treasurer is a position appointed by the Executive Board and receives a monthly salary commensurate with the responsibilities as deemed appropriate by the Executive Board and documented in a Personal Services Contract. The position is responsible for: keeping the minutes of the Association meetings, receiving all correspondence, maintaining all documents for the Association, including membership database, maintaining the website, receiving all monies due the Association, keeping a complete account of the same, and producing ~~a~~ detailed reports for Association meetings and at the request of the Executive Board.

ARTICLE VI: EXECUTIVE BOARD

1. The Executive Board shall consist of the President, Vice-President, Trustees, ~~the Immediate Past President,~~ and Recording Secretary/Treasurer.
2. The Executive Board shall meet at the call of the President or upon written petition of any three (3) Executive Board members. The Board shall conduct all the business of the Association during the interim between meetings, and submit a report of activities to the members of the Association.
3. Any member of the Executive Board failing to attend two (2) successive meetings of the Board during any year, without an excuse acceptable to the Board, ~~shall~~may be disqualified and that office declared vacant.
4. The Executive Board shall adopt an annual budget and present it to the membership for approval at the November meeting.
- 4.5. The Executive Board shall adopt an annual work plan with a list of priorities for the upcoming year, and present it to the membership for approval at the November meeting.

ARTICLE VII: EXECUTIVE BOARD ELECT

- ~~1. It shall be the duty of the Executive Board Elect to meet to set their goals and objectives, formulate a proposed budget to be presented to the current Executive Board, and review the current By Laws. The Executive Board Elect shall have the right to appoint committees to accomplish these duties.~~

ARTICLE VIII: NOMINATIONS AND ELECTIONS

- The election of Officers shall be held in November of each year. Those elected shall be known as the Executive Board Elect until they take office.
- ~~Prior to the~~At the regular September meeting, the President shall ~~appoint a nominating committee, consisting of the Immediate Past President and two (2) additional active members of this Association. This committee shall make a report at the September business meeting~~open nominations. Nominations shall be closed at the regular meeting in November.
- Any active member in good standing shall be entitled to one vote, as defined in Article II: Membership.
- The President, Vice-President, and Trustees shall be elected for a one-year term by a majority of all active members present and voting. They shall meet the membership requirements of Article II: Membership.

ARTICLE IX: VACANCY

- In the case of a vacancy in the office of President, the Vice-President shall succeed to the office. In the case of a vacancy in the office of Vice- President or Trustee, the vacancy shall be filled by a majority vote of the Executive Board to serve the unexpired term.
- ~~In the case of a vacancy in the office of the Immediate Past President, the vacancy shall be filled by a majority vote of the Executive Board to serve the unexpired term and shall be known as Trustee 4.~~

ARTICLE X: MEETINGS

- The Association's meetings shall be held on the first Thursday of each month. If a conflict exists with this day, the President shall reschedule or cancel the meeting. Meetings shall be conducted during the day. The annual meeting (banquet) shall be held in December and conducted in the evening.
- The location and platform (in-person, virtual, telephone, etc.) of the meetings will be determined by the President. Members attending via electronic platforms allowing for spoken communication between members (virtual, conference telephone call, etc.) approved in advance by the President are considered to be in attendance and present.
- The President has the authority to call special meetings of the Association as necessary.

ARTICLE XI: DIVISIONS

- ~~The Division Chair and Vice Chair shall be approved by the President of the Association.~~

~~2. The Association shall have the following divisions:~~

- ~~A. **Fire and Life Safety Division** shall include any person who is actively engaged in the field of fire prevention and/or public education and meets eligibility requirements as defined in Article II, Item D.~~
- ~~B. **Training Division** shall include any person who is actively engaged in the field of fire training and meets eligibility requirements as defined in Article II, Item D.~~
- ~~C. **Emergency Medical Services Division** shall include any person who is actively engaged in the field of EMS and meets the eligibility requirements as defined in Article II, Item D.~~
- ~~D. **Logistics Division** shall include any person who is actively engaged in the field of logistics and meets eligibility requirements as defined in Article II, Item D.~~
- ~~E. **Operations Division** shall include any person who is actively engaged in the field of Operations and meets the eligibility requirements as defined in Article II, Item D.~~
- ~~F. **Volunteer Services Division** shall include any person who is actively engaged in the field of Volunteer Services and meets the eligibility requirements as defined in Article II, Item D.~~

~~3. The Association may amend the type and number of divisions as needed.~~

ARTICLE XII: COMMITTEES AND WORK GROUPS

~~1. The President shall appoint all committees as he/she deems necessary. The Association shall have the following standing committees:~~

- ~~A. **Nomination Committee** as outlined in Article VIII: Nominations and Elections.~~
- ~~B. **Audit Committee:** The Trustees shall review the finances of the Association on an annual basis and provide a report of their findings and any recommended changes to the members no later than the regular meeting in February. If needed, the Trustees may obtain professional assistance in completing the annual audit shall audit the books of the Association and make a report at the February meeting.~~
- ~~C. **Emergency Management Deployment Committee:** The President will appoint a County Resource Coordinator that will be responsible to work with Coordinators from within Zone 6 and Zone 8 of the South Puget Sound Region. This standing committee is responsible to facilitate all aspects of the South Puget Sound Region Fire Defense Plan for Pierce County, maintain the Pierce County Fire Resource Management Plan, and keep the Pierce County Fire Agencies compliant with RCW 43.43.963- State Fire Service Mobilization.~~
- ~~D. **Annual Meeting (Banquet)** shall organize and plan the Annual Combined Banquet. The President can use this committee for additional special events planned or sponsored by the Association.~~

- ~~E. Other such committees as determined by the President, Executive Board or membership.~~
2. The President, Executive Board, or membership may adopt any ad hoc work group as deemed necessary. All work groups shall be provided with clearly defined objectives and a timeline for completion.

ARTICLE XIII: DUES

1. Changes in the annual dues to this Association shall be determined at a regular meeting of this Association, by a majority vote of members present from the Association. Notice of proposed change shall be given, in writing, to the membership thirty (30) days prior to the regularly scheduled meeting. For dues schedule, see Appendix A.
2. The Initial Dues Invoice / Notice will be emailed, ~~posted on the website as well as distributed at the January meeting at the beginning of the year.~~ A reminder will be sent out via e-mail every quarter in March via email to those who have not yet paid their Annual Dues.

ARTICLE XIV: VOTING

1. Members who are up to date on their dues payments shall be considered to be in good standing.
- ~~1.2.~~ All active members in good standing in attendance at any regular or special meeting of this Association shall be entitled to one vote, with a maximum of four votes from any one member organization.
- ~~2.3.~~ Only active members in good standing are eligible to place a motion on the floor for a vote.
- ~~3.4.~~ Voting shall be by voice acclamation, but any member can request a roll call vote and a count of the members present.

ARTICLE XV: PROCEDURE AND PRACTICE

1. ~~1.~~ The Recording Secretary/Treasurer of the Association shall process all checks. All checks require two valid signatures. The checks will be signed by the Recording Secretary/Treasurer and any one (1) of the Executive Board Members. The Recording Secretary/Treasurer will make the final disbursement. Checks for Recording Secretary/Treasurer's monthly salary, or any other personal reimbursement, will not be signed by the Recording Secretary/Treasurer.
- ~~1.2.~~ Any disbursements over \$1,000 must be approved by either the Executive Board or the Association during a regular meeting.

ARTICLE XVI: AMENDMENTS

1. This Association shall have the full power at any regular meeting to alter, amend, and revise these By-Laws. Changes to the By-Laws must be written

and presented at a regular business meeting and published in the Associations minutes before voting. Proposed changes to the By-Laws must be published and distributed fifteen (15) days in advance of the next regular meeting. Any changes to these By-Laws requires a two-thirds affirmative majority vote of the members present. The results of each vote shall be entered in the minutes.

ARTICLE XVII: RULES OF ORDER

1. Robert's Rules of Order shall govern this Association in the conduct of business unless otherwise specifically stated in the By-Laws.

APPENDIX A

APPROVED at 1/5/2012 Meeting to increase Dues to the following:

Dues Schedule

<u>Assessed Valuation of Department's Service Area (in dollars)</u>	<u>Dues</u>
Under 250 million	\$200.00
250 million to 1 billion	\$300.00
1 billion to 5 billion	\$400.00
Over 5 billion	\$500.00
Other—Associate Member (Flat rate per Agency)	\$100.00

Note: There are no additional fees for any members of your organization who are active in other Divisions of the Pierce County Fire Chiefs Association.

APPROVED at 1/9/2014 Meeting to adjust the Dues to the following:

Dues Schedule

<u>Assessed Valuation of Department's Service Area (in dollars)</u>	<u>Dues</u>
Under 50 million	\$ 50.00
50 million to 250 million	\$200.00
250 million to 1 billion	\$300.00
1 billion to 5 billion	\$400.00
Over 5 billion	\$500.00
Other—Associate Member (Flat rate per Agency)	\$100.00

Note: There are no additional fees for any members of your organization who are active in other Divisions of the Pierce County Fire Chiefs Association.

Dues Schedule

Approved at April 4, 2019 meeting
Dues change effective January 1, 2020

<u>Assessed Valuation of Department's Service Area (in dollars)</u>	<u>Dues</u>
<u>Under 500 million</u>	<u>\$ 100.00</u>
<u>500 million to 1 billion</u>	<u>\$ 250.00</u>
<u>1 billion to 5 billion</u>	<u>\$ 500.00</u>
<u>5 billion to 10 billion</u>	<u>\$ 1,000.00</u>
<u>Over 10 billion</u>	<u>\$ 1,500.00</u>

APPROVED at 04/04/2019 Meeting to adjust the Dues to the following effective 01/01/2020:

PCFCA Proposed Rate Changes

<u>Active Members</u>	<u>AV</u>	<u>Current</u>	<u>Proposed</u>	<u>Cost/1,000</u>
Carbonado	51,069,290	\$ 200	\$ 100	\$ 0.0020
Crystal Mountain - 25	73,577,762	\$ 200	\$ 100	\$ 0.0014
Greenwater - 26	148,665,088	\$ 200	\$ 100	\$ 0.0007
Ashford/Elbe - 23	158,756,037	\$ 200	\$ 100	\$ 0.0006
Riverside - 14	178,934,188	\$ 200	\$ 100	\$ 0.0006
Eatonville	233,020,758	\$ 200	\$ 100	\$ 0.0004
Ruston	235,133,256	\$ 200	\$ 100	\$ 0.0004
Anderson Island - 27	277,078,910	\$ 300	\$ 100	\$ 0.0004
Brown's Pont - 13	490,607,195	\$ 300	\$ 250	\$ 0.0005
Buckley	516,295,272	\$ 300	\$ 250	\$ 0.0005
Orting - 18	1,458,920,802	\$ 400	\$ 500	\$ 0.0003
Dupont	1,500,124,864	\$ 400	\$ 500	\$ 0.0003
South Pierce - 17	2,054,918,886	\$ 400	\$ 500	\$ 0.0002
Key Peninsula - 16	2,406,483,711	\$ 400	\$ 500	\$ 0.0002
Graham - 21	6,543,909,613	\$ 500	\$ 1,000	\$ 0.0002
West Pierce - 3	10,059,304,045	\$ 500	\$ 1,500	\$ 0.0001
Gig Harbor - 5	10,491,594,238	\$ 500	\$ 1,500	\$ 0.0001
East Pierce - 22	13,531,117,763	\$ 500	\$ 1,500	\$ 0.0001
Central Pierce - 6	21,741,461,850	\$ 500	\$ 1,500	\$ 0.0001
Tacoma	23,179,089,876	\$ 500	\$ 1,500	\$ 0.0001
Total		\$ 6,900	\$ 11,800	

<u>Proposed Rates</u>		
0 - 0.5 B	\$	100
0.5 - 1.0 B	\$	250
1.0 - 5.0 B	\$	500
5.0 - 10.0 B	\$	1,000
10.0+ B	\$	1,500
State	\$	100
Federal	\$	100
Affiliate	\$	100

State/Federal/Other

Boeing	\$	300	\$	-
JBLM	\$	500	\$	-
McNeil Island	\$	200	\$	-
Total	\$	1,000	\$	-

Associates

Bates	\$	100	\$	-
DEM	\$	100	\$	-
PS Clean Air	\$	100	\$	-
DNR	\$	100	\$	-
SS911	\$	100	\$	-
Mt Rainier Nat Pk	\$	100	\$	-
TPCC	\$	100	\$	-
Total	\$	700	\$	-

Approved at 04/04/2019 Meeting
Dues Change Effective 01/01/2020