



Business Meeting Minutes November 3, 2022

1. Call to Order

President Jim Sharp called the Pierce County Fire Chiefs Association meeting to order at 9:00 a.m. remotely via Zoom and in person at South Sound 911 located at 3580 Pacific Ave, Tacoma. According to the Zoom attendee list (17) and sign in sheet (11), there were a total of 28 people in attendance. President Sharp welcomed everyone and thanked them for attending. Thanked South Sound for hosting the meeting.

2. Approval of Minutes

It was moved by Chief McCurdy and seconded by Chief Medford to approve the October 6, 2022 meeting minutes as presented. MOTION CARRIED.

3. Treasurer's Report – Denise Ross

See Treasurer's Report on the backside of the Agenda. Chief Skogen moved and Chief Fiacchi seconded to approve the Treasurer's Report as presented. MOTION CARRIED.

4. Correspondence

Nothing at this time.

5. Guest Speakers – None

6. Unfinished Business

A. By Laws Approval – President Sharp

Reported have been working on revamp of By Laws and forum of this group how we involve our work committees and how we get our work done. By Laws were sent out and were reviewed at last meeting. Chief Fiacchi moved and Chief Gibson seconded to approve the amended By Laws. President Sharp stated the Secretary/Treasurer position is a non-voting member. It was thought this position could be a board position but the administrative duties done by Denise. Chief Medford moved to amend to retain the 3rd in Article 4 Section 1 Trustee position. Chief Skogen seconded the motion. Motion carried. By Laws as amended have been approved. MOTION CARRIED.

7. New Business

A. 2023 Proposed Budget

President Sharp stated Denise has prepared the 2023 Proposed Budget. It is pretty much the same budget with the exception of increasing the State Non-Profit fee increase. Presented to the E-Board and they had not changes. PC Fire Chiefs also holds the money for training for the Change Conference. Hoping that will ramp back up next yar. Zane moved and Norm seconded to approve the 2023 budget as proposed. MOTION CARRIED.

B. Nominations and Election of Officers for 2023

President Sharp stated the current officers are willing to remain in their current positions:

President: Jim Sharp
Vice President: Zane Gibson
Trustee's: Dennis Doan, Dustin Morrow and Jon Parkinson

Nominations open to the floor. Slate of Officers approved by acclamation.

DIVISION REPORTS - Detailed:

8. EMS – Jesse Fox

President Sharp reported that received the updated MCI Plan. It was emailed out earlier this week. Hoping we can approve today so it's not held up in the process since we don't meet again until January. Reported the Chair and Co-Chair will remain the same for 2023 – Jesse Fox and Helmers. Shout out to AC Bouchard for spearheading the work on updating the MCI Plan. Asking the group for approval and a greenlight to move forward. Components of the MCI Plan is protocol. Once approval from this group, then PC EMS and MPD, which has had input in the document. AC Bouchard stated the document has been in the works for over a year. Collaboration of many Department partners, neighboring departments, PCEMS, DOH, etc. Would like to get approved today to get going on training. Hadn't been updated since 2003. Multiple needed updates. Tried to revamp in 2015 and didn't get done then. Chief Doan stated he just received it yesterday and have given it to his Ops and EMS Chiefs. Discussion followed. Intent was to have it put out a couple weeks ago, but broke his leg and has been out. Latest version put together in the last 2 weeks. Chief McCurdy suggested doing a vote by email in a couple weeks? President Sharp stated the Executive Board could discuss and take action at their next meeting and make a decision on it. Allow everyone to review and get feedback to the E-Board members. Chief Medford suggested having a quick online meeting in early December? Next E-Board meeting is November 22nd. President Sharp stated these are 2 options. The E-Board will look at it at their meeting and if feel it needs to come before the group for a decision, they will call for a special meeting. Reach out to your EMS people and if you have questions, contact Jesse Fox. Don't take as sign that don't appreciate the volume of work done.

9 A. Metro Training – Tom Mason

Not present.

9 B. Training – TEW Training/Exercise – Tom Mason / Gary McVay

N/A

9 C. Training – TEW Equipment –

Not present.

10. Fire and Life Safety – Chuck King

Reported looking at food truck inspections, computer based fire and life safety inspections and investigations. Amendments to 2021 fire code. Don't have state amendments yet. Work

through county process to get to individual cities. Plan on meeting monthly. Not scheduled for December yet.

11. **Logistics – Steve Richards**
Not present.
12. **Operations – Michael Boltz**
Not present.
13. **Volunteer Services – Eric Skogen**
Nothing to report.

COMMITTEE REPORTS - Detailed:

14. **UASI Committee – Gil Barthe**
Not present. Todd Maggliocca reported end of 2023 grant cycle. Voting and ranking submitted are happening in next couple of weeks for possible funding. Some equipment for PCSORT and PCHIT is being received. President Sharp stated he appreciates all of the work on this.
15. **Emergency Management Committee – Zane Gibson / Dustin Morrow**
Nothing to report.
16. **Banquet/Awards Committee – Norm Fiacchi**
Reported an email should have been received from Denise this morning with the Invitation and RSVP for the banquet. December 1st at 6:00 pm at the Tacoma Country Golf Club. Jodi Reynolds is coordinating, her contact information is in the email. Please get your RSVP and payment in as soon as possible.
17. **Nominations Committee – Sharp**
Handled under New Business.
18. **Audit Committee – DORMANT - Fiacchi / Morrow**
19. **CISM Committee – DORMANT –**
20. **Technology Committee – Dustin Morrow**
Nothing to report.
21. **Good of the Order**
Chief Wernet heads up over the weekend had a break in at station 172. Took over \$100,000.00 in equipment. Anyone with unstaffed stations, make sure your security it up to date. Wilcox Farms was also hit.
22. **Adjournment**
There being no further business Chief moved and Chief seconded to adjourn the meeting. The meeting adjourned at 9:32 a.m.

Submitted by:

Denise Ross
Recording Secretary

2022 Meeting Schedule:

Dec 1, 2022 – NO MEETING – AWARDS CEREMONY

2023 Meeting Schedule:

Jan 5, 2023 – General – Remotely via Zoom and in person at SS911

Feb 2, 2023 – Business – Remotely via Zoom and in person at SS911

Mar 2, 2023 – General – Remotely via Zoom and in person at SS911

Apr 6, 2023 – Business – Hybrid – remotely via Zoom and in person at SS911

May 4, 2023 – General – Hybrid – remotely via Zoom and in person at SS911

Jun 1, 2023 – Business – Hybrid – remotely via Zoom and in person at SS911

Jul 6, 2023 – NO MEETING

Aug 3, 2023 – NO MEETING

Aug ?, 2023 – Joint Meeting with Police Chiefs - TBD

Sep 7, 2023 – Business – Hybrid – remotely via Zoom and in person at SS911

Oct 5, 2023 – General – Hybrid – remotely via Zoom and in person at SS911

Nov 2, 2023 – Business – Hybrid – remotely via Zoom and in person at SS911

Dec 7, 2023 – NO MEETING – AWARDS CEREMONY